



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

January 8, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: ADOPT AND ADVERTISE  
PARKWAY TREE PLANTING, COUNTYWIDE (AS NEEDED) FY 2007-08  
VARIOUS UNINCORPORATED COMMUNITIES  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the project and adopt the plans and specifications for Parkway Tree Planting, Countywide (As Needed), FY 2007-08, in various unincorporated communities throughout the County (All), at an estimated cost between \$415,000 and \$480,000.
2. Call for bids to be received on February 5, 2008.
3. Instruct the Executive Officer of your Board to advertise the project and seal and return the plans and specifications to the Department of Public Works for filing.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action involves contracting for the planting of parkway trees throughout unincorporated areas of the County.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1), Fiscal Responsibility (Goal 4), and Community Services (Goal 6). The recommended action will help meet these goals by improving and beautifying parkways of various roadways throughout unincorporated areas of the County which benefit the community and by actively seeking grant funds to augment the County's funding sources.

### **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction cost to complete this project is in the range of \$415,000 to \$480,000.

Sufficient funds to finance the cost of the project are included in the Fiscal Year 2007-08 Road Fund Budget. On April 13, 2007, your Board accepted a grant in the amount of \$104,981 from the California Department of Forestry and Fire Protection to partially finance the cost of this project. The remaining cost will be financed with Road Funds.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project to contract for the planting of parkway trees throughout unincorporated areas of the County, is part of the Department of Public Works' program to replace dead and diseased parkway trees. It will be advertised in accordance with Section 20392 of the Public Contract Code.

This project is to be completed in 45 working days. It is estimated the work will start in March and be completed in May 2008.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with the Department of Public Works. The contract agreement will be in the form previously approved by County Counsel.

### **ENVIRONMENTAL DOCUMENTATION**

On April 3, 2007, Agenda Item 47, your Board found that this project is statutorily exempt from the provisions of the California Environmental Quality Act.

### **CONTRACTING PROCESS**

This project will be contracted on an open competitive bid basis. The contract will be awarded to the lowest responsible bidder meeting the criteria established by your Board and the California Public Contract Code.

To increase contractor awareness of our program to contract work to the private sector, this project will be listed on the County website for upcoming bids.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report False Claims Act violations, labor law/payroll violations, debarments, civil litigation history, and prior criminal convictions. The information reported will be considered before making a recommendation to award.

The project specifications contain provisions requiring the contractor to (1) comply with the County's Child Support Compliance Program, (2) report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees, (3) comply with the requirements of the County's Contractor Employee Jury Service Program, (4) comply with the Newborn Abandonment Law (Safely Surrendered Baby Law), and (5) notify its employees, and require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

The project specifications also contain a provision that, should the contractor require additional or replacement personnel to fill employment openings, consideration shall be given to hiring qualified participants in the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by providing parkway trees which will beautify our roadways, promote environmental awareness, and benefit communities, thereby improving the quality of life for County residents.

The Honorable Board of Supervisors  
January 8, 2008  
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**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works,  
Construction Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', with a long horizontal flourish extending to the right.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DLW  
JTS:bc

c: County Counsel

PARKWAY TREE PLANTING, COUNTYWIDE (AS NEEDED), FY 2007-08  
INSTRUCTION SHEET FOR PUBLISHING LEGAL ADVERTISEMENT

From: Department of Public Works  
Construction Division

PUBLISHING

In accordance with Section 20392 of the Public Contract Code:

Publish: At least ten consecutive times, prior to the date set for opening bids, in a daily newspaper of general circulation printed and published in the County and designated by the Board, or for at least two consecutive times prior to such date in a weekly newspaper printed and published in the County and designated by the Board.

Time Limitation: To open bids in four weeks.

## NOTICE INVITING BIDS

Sealed bids will be received by the County of Los Angeles Department of Public Works, Construction Division, for the planting of parkway trees throughout the County of Los Angeles, under Project ID No. RMD1546053, Parkway Tree Planting, Countywide (As Needed), FY 2007-08, in various unincorporated areas throughout the County of Los Angeles.

The bids must be submitted at the Cashier's Office, located on the Mezzanine level, 900 South Fremont Avenue, Alhambra, California 91803-1331, before 11 a.m. on Tuesday, February 5, 2008. The bids will then be publicly opened and read in Conference Room A or at the location posted in the main lobby.

The work shall be done in accordance with the Plans and Specifications on file and open for inspection at the County Board of Supervisors Executive Office and the Department of Public Works. The work is estimated to cost between \$415,000 and \$480,000 and shall be completed in 45 working days. The work requires a California Class C27 contractor's license. Prebid questions regarding the Plans and Specifications should be directed to Ms. Sumitha Shival at (626) 458-3159.

The bids must be submitted on the proposal forms included in the bidder's package of the contract documents, which may be purchased for \$14, if picked up at the aforementioned Cashier's Office, (626) 458-6959, Monday through Thursday between 7 a.m. and 5:30 p.m., or for \$17, if mailed, which includes postage and handling.

Each bid must be accompanied by a certified check, cashier's check, or surety bond payable to County of Los Angeles in an amount equal to at least 10 percent of the bid to guarantee that the bidder will enter into the contract if it is so awarded.

All persons performing the work shall be paid not less than the General Prevailing Wage Determination prepared by the Director of Industrial Relations pursuant to the California Labor Code. Copies of these wage rates are available at the Department of Public Works.

The bid must provide full disclosure of False Claims Act violations, labor law/payroll violations, debarments, and civil/criminal legal actions as provided for on the forms included as part of the Proposal. Failure to complete these forms may result in a determination that the bidder is nonresponsive and/or not responsible.

The contract, if awarded, will be awarded to the lowest responsive and responsible bidder; however, the Board of Supervisors reserves the right to reject any and all bids.

A responsible bidder is a bidder who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the contract. It is the County's policy to conduct business only with responsible contractors.

The successful bidder will be required to fully comply with all applicable State and Federal reporting requirements relating to employment reporting for its employees and comply with all lawfully served Wage and Earnings Assignment Orders and Notice of Assignment and continue to maintain compliance throughout the duration of the contract. Failure to comply may be cause for termination of the contract or initiation of debarment proceedings.

The successful bidder will be required to submit a faithful performance bond, payment bond, liability insurance, and workers' compensation insurance with the Contract.

As provided for in Section 22300 of the California Public Contract Code, the contractor may substitute securities for any monies withheld by the Department of Public Works to ensure performance under the contract, or enter into an escrow agreement for payment of such monies to an escrow agent.

Each person by submitting a response to this Notice Inviting Bids certifies that such bidder and each County lobbyist and County lobbying firm, as defined by Los Angeles County Code Section 2.160.010, retained by the bidder, is in full compliance with Chapter 2.160 of the Los Angeles County Code.

Para mas informacion con relacion a esta noticia, por favor llame a este numero (626) 458-3118. Nuestras horas de oficina son de 7 a.m. a 5:30 p.m. de Lunes a Jueves.

The County supports and encourages equal opportunity contracting.

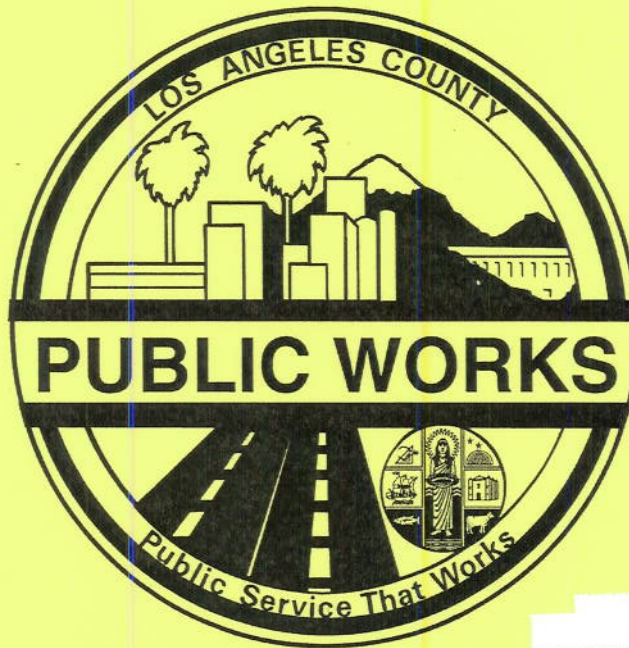
By order of the Board of Supervisors of the County of Los Angeles, State of California.

Dated January 8, 2008.

Sachi A. Hamai  
Executive Officer  
of the Board of Supervisors

SS:bc

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FILED  
BOARD OF SUPERVISORS

AGN 41 OF 01/08/08

DATE

SACHI A. HAMAI  
EXECUTIVE OFFICER AND  
CLERK OF THE BOARD OF SUPERVISORS

By *[Signature]*, Deputy

NOTICE INVITING BIDS

SPECIAL PROVISIONS

AND

SAMPLE AGREEMENT

FOR

PROJECT NO. RMD1546053

PARKWAY TREE PLANTING, COUNTYWIDE (AS NEEDED), FY 2007-08

Approved, DONALD L. WOLFE, Director of Public Works

By

*Patrick V. DeChellis*  
Deputy Director

12-18-2007

Date